

	<p><b>COUNCIL</b></p> <p><b>13 December 2016</b></p>
<p style="text-align: right;"><b>Title</b></p>	<p><b>Report of Head of Governance</b></p>
<p style="text-align: right;"><b>Report of</b></p>	<p>Head of Governance</p>
<p style="text-align: right;"><b>Wards</b></p>	<p>All</p>
<p style="text-align: right;"><b>Status</b></p>	<p>Public</p>
<p style="text-align: right;"><b>Enclosures</b></p>	<p>Appendix A – Changes to the Calendar of Meetings 2016/17 Appendix B – Changes to Committee membership</p>
<p style="text-align: right;"><b>Officer Contact Details</b></p>	<p>Andrew Charlwood, Head of Governance, 020 8359 2014, <a href="mailto:andrew.charlwood@barnet.gov.uk">andrew.charlwood@barnet.gov.uk</a></p>

<p><b>Summary</b></p>
<p>This item presents various constitutional and administrative matters for Council's agreement. Full details are as set out in the appended reports.</p>

<p><b>Recommendations</b></p>
<ol style="list-style-type: none"> <li>1. That Council note the changes to the Calendar of Meetings 2016/17 as attached in Appendix A</li> <li>2. That the Council agree the changes of committee membership as attached in Appendix B.</li> </ol>

## **1. WHY THIS REPORT IS NEEDED**

- 1.1 The Head of Governance report seeks Council's approval for various matters of business relating to the Council's statutory and constitutional functions.

## **2. REASONS FOR RECOMMENDATIONS**

- 2.1 As set out in the attached appendices.

## **3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED**

- 3.1 N/A

## **4. POST DECISION IMPLEMENTATION**

- 4.1 Council decisions will be minuted and implemented through the Head of Governance.

## **5. IMPLICATIONS OF DECISION**

### **5.1 Corporate Priorities and Performance**

- 5.1.1 As set out in attached appendices.

### **5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

- 5.2.1 Any specific implications are set out in the attached appendices.

### **5.3 Legal and Constitutional References**

- 5.3.1 Council Constitution, Full Council Procedure Rules – requires that Council “Agree the Council Calendar of meetings including for ordinary meetings of the Council”.

- 5.3.2 Council Constitution, Full Council Procedure Rules details that Council has responsibility for Appointing the Chairman, Vice Chairman and members of Committees and other regulatory bodies and approving their respective terms of reference”

### **5.4 Risk Management**

- 5.4.1 None specifically arising from this report.

### **5.5 Equalities and Diversity**

- 5.5.1 None specifically arising from this report.

### **5.6 Consultation and Engagement**

5.6.1 None specifically arising from this report.

## **6. BACKGROUND PAPERS**

6.1 None.